

ASSOCIATION OF UNIVERSITIES FOR RESEARCH IN ASTRONOMY, INC.
AURA OVERSIGHT COUNCIL FOR GEMINI / GEMINI SCIENCE COMMITTEE

24-26 OCTOBER 2006

AGENDA

HILO, HAWAII

V6 – 10/17/06

October 24, 2006: AOC-G meeting (regular and executive sessions)

October 25, 2006: AOC-G & GSC joint meetings

October 26, 2006: GSC meeting

Tuesday, October 24, 2006 - AOC-G only

Gemini Hilo Base Facility (HBF), Main Conference Room #5

8h00 *Meet in Hotel Lobby for transport to Gemini Hilo Base Facility*

8h30 *Continental Breakfast*

Regular Session

9h00 Welcome, Introductions, Announcements (15 min.) [Chaffee]
- Approval of AOC-G March 2006 Report

9h15 Discussion of Agenda and Key Issues to be Addressed (15 min.) [Chaffee]

Executive Session

9h30 Interaction with Observatory with Stakeholders (30 min.)
- Report from AURA President – concerns & issues [Smith]

10h00 *Break*

10h15 Report from Observatory Director [Simons]
- Results of Staff Survey - Concerns & Issues (30 min.)
- Mitigation Strategies (45 min. total)
o New Holiday Policy (10 min.)
o AO Program (10 min.)
o MK Day Crew (10 min.)
o Professional Consultant/Training (10 min.)
o Other strategies to improving the work culture at Gemini (5 min.)
- Response to Previous AOC-G Recommendations (15 min.)

Regular Session

11h45 Risk Ledger & Future Observatory Planning (45 min.) [Simons]

12h30 Safety Update (20 min.) [Kennedy]

- 12h50** ISG Review Results (10 min.) [Kennedy]
- 13h00** *Lunch*
- 14h00** Laser Guide Star Operations/Insurance (15 min.) [Kennedy]
- 14h15** Management Transition (45 min.) [Simons, Roy]
 - New Recruitments in Key Positions [Simons]
- 15h00** *Break*
- Executive Session**
- 15h15** Senior Salary Review (15 min.) [Simons]
- 15h30** Tenure Case (45 min.) [Roy, Simons]
- 16h15** Reducing Meeting Overhead (30 min.)
 Potential Changes to AOC-G/GSC interaction [Smith, Chaffee, Simons]
- 16h45** *Committee Reflections*
- 17h30** *Recess for the Day*

Wednesday, October 25, 2006 - Joint session of AOC-G and GSC

Imiloa Astronomy Center of Hawai`i, Classroom

8h00 *Meet in Hotel Lobby for transport to Imiloa Astronomy Center*

- 8h30** *Continental Breakfast*
- 9h00** Welcome, Introductions, and Briefing (30 min.) [Chaffee, Morris]
 - Approval of Agenda
 - Gemini Board Resolutions: Nov 05 and May 06 Meetings
- 9h30** Proposed Changes to GSC's Terms of Reference (60 min.) [Simons, Roy, Morris]
- 10h30** *Break*
- 10h45** Aspen Program Management: Update, Issues & Risks (45 min.) [Simons]
- 11h30** Gemini AO Laser Program (30 min.)
 - MCAO System
 Technical Status, Risks, Future Plans [Boccas via Polycom]
 - ALTAIR/LGS System
 Technical Status, Risks, Future Plans [Sheehan via Polycom]

- ALTAIR/LGS science readiness [Trujillo]
- MK Inter-Observatory Synergies [Simons]

12h00 Science Efficiency and Program Completion (30 min.) [Jorgensen, West]

12h30 *Lunch*

13h30 Instrument Program Update (15 min.) [Jensen]
(consists of answering questions about material distributed before the meeting)

13h45 Gemini Dataflow System and Products Project (60 min.) [Hirst]

14h45 NGO/TAC Review Plans (30 min.) [Roy]

15h15 *Break*

.....
HBF Main Conference Room #5 - AOC-G Only

Closed Executive Session

15h30 Election of Vice Chair

15h45 Discussion and Formulation of AOC-G Recommendations

16h15 Review Recommendations with Director

16h45 Next Meeting Date and Venue

17h00 *Adjourn*

.....
`Imiloa Astronomy Center of Hawai`i, Classroom - GSC Only

15h30 PRVS down-select review results (20 min.) [Jensen, Walker via polycom]

15h50 Discussion of PRVS science case (25 min.)

16h15 Science highlights and update on publications and citations (30 min.) [Roy]

16h45 Gemini Science 2007 Conference & User Meeting (15 min.) [Roy]

17h00 Discussion of Gemini Science 2007 Conference & User Meeting (30 min.)

17h30 *Recess for the Day*

19h00 *AOC-G & GSC Dinner - TBD*

Thursday, October 26, 2006

Imiloa Astronomy Center of Hawai'i, Classroom – GSC only

8h00 *Meet in Hotel Lobby for transport to Imiloa Astronomy Center*

8h30 *Continental Breakfast*

9h00 GAOSWG Report (20 min.) [Myers via polycom]

9h20 Discussion of Gemini AO program (including LGS material from previous day) (40 min.)

10h00 *Break*

10h15 Issues and follow-up from Operations Working Group (30 min.) [Johnson]
For information only –
- Time accounting
- Band 3
- Classical time

11h45 Discussion of Operations Working Group Issues (and material presented on previous day on Gemini Dataflow System and Products Project) (60 min.)

12h45 Scientific priorities for 2007 (15 min.) [Roy]

13h00 *Lunch*

14h00 Discussion of Scientific priorities for 2007 (and material presented on previous day on Science Efficiency, Completion and Productivity) (60 min.)

15h00 *Break*

15h15 Discussion on GSC new terms of reference (45 min.)

16h00 Finalize GSC Recommendations (60 min.)

17h00 *Adjourn*